

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MAY 20, 2019 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

Agenda Item 1 – Welcome – Roll Call – Pledge of Allegiance

Present were Council Members Darla Weber, Jeff Parnett, Julie Good, and Mayor Darbey Edwards. Carol Bond was absent.

Staff present were Mac Qualls, Angie Mettie, Dick Stubbs, and Gregg Tankersley.

Public present were Marla & Morris Krigbaum, Sandy Schiffman, Steve Berry, Andrew Mentzer, Kermit Mankiller and Shannon Wheeler.

Mayor Edwards opened the meeting at 6:31 P.M. and led the Pledge of Allegiance.

Agenda Item 2 – Information

Official Guests:

Andrew Mentzer of the West Central Mountains Economic Development Council gave a presentation on a Pathways study that was completed by IMBA, with ideas for connecting communities through biking and walking trails. He would like to consider ideas for trails between Meadows Valley and McCall, as well as connecting New Meadows to the Weiser River Trail. He provided a brochure and would like members of the public and the Council to comment on the top three routes that would be most important to our area.

Kermit Mankiller and Shannon Wheeler from the Nez Perce Tribe shared their plans for the newly purchased Zim's hot springs. They plan to reopen the hot springs to the public and are also interested in reviving the Salmon population in the area. They were looking forward to integrating into the community, sharing their culture and building a relationship with the community. Mayor Edwards would like to have a liaison from the city to the tribe for communication purposes.

City Attorney, Dick Stubbs, stated that he has been working with Qualls on the real estate transaction.

Flood Update:

Qualls stated that with the cost of cleaning and camera-ing of the sewer system, federal aid should be available, and 90% of damage costs could be reimbursed. The process could take up to 26 months. He stated that he met with ITD regarding the flooding over the highway and suggested a box bridge. ITD was unaware of any easement for Kirby Creek and will look into this.

ITD Project Update:

Three meetings will be held June 6th with first responders, business owners on Virginia Street, and then the public. Community members should receive a flyer in the mail regarding the meeting. City Engineer Tankersley stated that the project is set to start June 10th. A firm is hired to conduct public relations during the project to work with the community. He also stated that people will be in the area and walk door to door to meet with those impacted by the project. Knife River has submitted a change order to shift the storm water main 10 feet so that 2-way traffic can continue during the project. The project is to be completed within 45 days. Council President Good would like to have a plan in place for the community so that everyone is informed and prepared.

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MAY 20, 2019 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

Mailbag & Announcements:

Regarding the Clean-up case at 511 South Morgan, the judge set a new sentence date of June 3rd. Council President Good did not feel the letter sent to the judge stressed the importance of the clean-up issue in New Meadows. City Attorney Stubbs suggested talking with Prosecutor Boyd about the City's expectations for the ordinance enforcement. Mayor Edwards will contact Boyd.

Agenda Item 3 – Audience Communication

There was no audience communication.

Agenda Item 4 – Public Requests

There were no public requests.

Agenda Item 5 – Public Hearings

I. Supplemental Zoning Ordinance Amendment

This public hearing was cancelled and the amendment will be reworked. The Council would like to approve it at the next meeting, and then call a public hearing for July or August.

II. RV Short Term Use Ordinance

- Council President Good moved to open the public hearing on the RV Short Term Use Ordinance; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

The public hearing was opened at 8:17 P.M.

A spelling error was noted on line two; the word “definitions” should be corrected. Qualls stated that enforcement may be an issue and would need to be encouraged. There was no further comment.

- Council President Good moved to close the public hearing for the RV Short Term Use Ordinance; Council Member Weber seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion Carried

The public hearing was closed at 8:21 P.M.

III. RV Short Term Use Fees

Council President Good stated that the fees for this ordinance were only for displacement and vacation RV use. There would be no fees for emergency or transitional use, per the ordinance.

- Council Member Parnett moved to open the RV Short Term Use Fees public hearing; Council President Good seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

The public hearing was opened at 8:22 P.M.

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MAY 20, 2019 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

Community Member Schiffman stated that she did not feel vacation / family use of an RV should have a fee. She also felt that having to notify the City each time a family member visits with an RV would be difficult.

Community Member Philip Good stated that the vacation permit would be abused if there was no way to track it. Placing a permit in the window with an expiration date would be a way to track it.

- Council President Good moved to close the RV Short Term Use Fee public hearing; Council Member Weber seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

The public hearing was closed at 8:28 P.M.

Agenda Item 6 – Action Items

Quorum Policy:

The Council reviewed the Quorum policy and made the following changes:

- Under 1c, state that the Council Member must be clearly audible and visible to *“those in attendance at the physical meeting location.”*
- Under 1d, add the word *“ensures”* before *“that multi-tasking or other duties are not performed during the meeting.”*
- Under 1e, add *“at the Council Member’s”* remote location, and *“may only participate as a public observer.”*
- Under 2a, change *“few”* to *“no more than two.”*

The revised policy will be signed at the next meeting.

Water Capital Construction Project:

Regarding the Lease Agreement between the City and DeEtte McCarty, Qualls stated that the property has been surveyed, but not yet recorded. The only change may be the legal description. Attorney Stubbs stated that funding agencies prefer that the lease be set up as a renewable perpetual lease for 50 year terms.

- Council President Good moved to approve the lease agreement between the City and McCarty with the understanding that the legal description and exhibits may change after the survey is recorded; Council Member Parnett seconded the motion. Roll Call Vote: Weber – yes, Parnett – yes, Good – yes. Motion carried.

City Engineer Tankersley put together a task order to provide construction engineering and inspection services associated with replacing all or apportions of the existing water main in US-95 / Virginia Street between South Commercial Avenue and Norris Avenue.

- Council President Good moved to approve Task Order 17-01B between the City of New Meadows and Crestline Engineers; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Supplemental Zoning Code Amendment

The approval of this amendment was tabled until revisions are made.

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MAY 20, 2019 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

RV Short Term Use Code:

- Council Member Weber moved to introduce the RV Short Term Use Code and suspend the rules requiring three separate readings on three separate occasions; Council President Good seconded the motion. Roll Call Vote: Weber – yes, Parnett – yes, Good – yes. Motion Carried.

City Clerk / Treasurer Qualls read the RV Short Term Use Code by title only.

- Council Member Parnett moved to approve the RV Short Term Use Code with this first reading; Council Member Weber seconded the motion. Roll Call Vote: Weber – yes, Parnett – yes, Good – yes. Motion Carried.

RV Short Term Use Fee:

The Council discussed an appropriate fee for displacement and vacation use permits. They determined \$100 was an appropriate fee for a displacement permit, which must be renewed every 90 days. This fee is equivalent to a Planning & Zoning fee. A fee for vacation use was set at \$25 per year. An applicant would pay the fee in advance for the year, and then would contact City Hall for a permit when an RV would be occupied on his property. This permit would be for up to 14 consecutive days at a time, and up to 30 days per year. Administration would keep track of the days used for each permit holder.

- Council President Good moved to set the RV Short Term Use Fee for a displacement permit at \$100 for a 90-day period, and a \$25 annual fee for a vacation permit, not to exceed 30 days per year, or 14 consecutive days; Council Member Weber seconded the motion. Roll Call Vote: Weber – yes, Parnett – yes, Good – yes. Motion Carried.

Industrial Yard Definition (Code Amendment):

The Council reviewed the revised Industrial Yard Definition.

- Council President Good moved to introduce the Industrial Yard Definition Code Amendment and suspend the rules requiring three separate readings on three separate occasions; Council Member Parnett seconded the motion. Roll Call Vote: Weber – yes, Parnett – yes, Good – yes. Motion Carried.

City Clerk / Treasurer Qualls read the amendment by title only.

- Council President Good moved to approve the Industrial Yard Definition Code Amendment; Council Member Weber seconded the motion. Roll Call Vote: Weber – yes, Parnett – yes, Good – yes. Motion Carried.

Animal Control Code Modification: Title 5 Chapter 3:

Council President Good stated that there is much misunderstanding in New Meadows about where dogs can go. Mayor Edwards stated that there is also neglect on the part of pet owners in keeping pets where they belong. Another suggestion was for business owners to help pet owners know that pets are only allowed in designated areas.

- Council Member Weber moved to introduce the Animal Control Code Modification to Title 5 Chapter 3 and to suspend the rules requiring three separate readings on three separate occasions; Council Member Parnett seconded the motion. Roll Call Vote: Weber – yes, Parnett – yes, Good – yes. Motion Carried.

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MAY 20, 2019 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

City Clerk / Treasurer Qualls read the code modification by title only.

- Council President Good moved to approve the Animal Control Modification as read; Council Member Parnett seconded the motion. Roll Call Vote: Weber – yes, Parnett – yes, Good – yes. Motion Carried.

Consideration of Committee Appointments:

There were no committee appointments to consider.

Agenda Item 7 – Future Meeting Topics

June 10, 2019: training and travel authorization, right-of-way permitting, contract approval for water projects, recycling center (supplement at transfer station?), quorum policy, supplemental zoning review, ITD, liaison for the Nez Perce tribe

June 24, 2019: Budget Workshop

Future agenda items: park master plan, urban ranching, city-wide broadband, FY 19/20 water & sewer rate setting

Agenda Item 8 – Adjourn

- Council President Good moved to adjourn; Council Member Weber seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

Meeting adjourned at 9:32 P.M.

Darbey Edwards, Mayor

ATTEST: _____
Jacob M. Qualls, City Clerk / Treasurer