

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD MONDAY, FEBRUARY 11, 2019 AT 6:30 P.M.  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

**Agenda Item 1 – Welcome – Roll Call – Pledge of Allegiance:**

Present were Council Members Darla Weber, Jeff Parnett, Julie Good and Mayor Darbey Edwards. Carol Bond was absent.

Staff present were Mac Qualls, Doug Buys, Angie Mettie, and Gregg Tankersley.

Public Present were Sandy Schiffman, Tim Farrell of Mountain Water Works, Jeffrey Luff of 4-Corners Communication and Crystal Roff.

Mayor Edwards opened the meeting at 6:30 P.M. and led the Pledge of Allegiance.

**Agenda Item 2 – Information (NO ACTION)**

Official Guests: There were no official guests.

Written Staff Reports: The Council reviewed written staff reports and asked questions of the staff for clarification. Buys brought in a broken saddle from a water main on Morgan and shared how the saddle corrodes over time. He also shared that shutting off the two valves to Morgan did not stop the water flow, only slowed it. This was the third break on Morgan, with a cost of approximately \$2000.

Mailbag & Announcements: There is a district meeting for council members in March.

**Agenda Item 3 - Audience Communication**

There was no audience communication.

**Agenda Item 4 – Public Requests**

A community member would like to place a six-foot chain link fence in his front yard. The Council will review the ordinance regarding this request.

**Agenda Item 5 – Presentations / Discussions**

A. 4-Corners Presentation on CCTV: Jeffrey Luff of 4-Corners Communication presented the Council with three estimates for CCTV camera systems for the city. He answered questions from Council members. City Clerk Qualls will see about adding a wireless connection to the park area. Luff stated that the setup presented has lifetime technical support and up to a 1-year warranty, depending on the cameras chosen. He also asked that 4-Corners be released from any liability for the installation.

B. Local Option Tax Citizen Advisory Group Update: Sandy Schiffman shared with the Council that approximately 11% of the surveys had been returned. The meeting to discuss the results will be held tomorrow night. Council President Good suggested a forum or open house to get a higher response rate from community members. The Committee will look at whether New Meadows qualifies as a resort community.

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C. Water Project Update: Tim Farrell of Mountain Waterworks presented a progress report. He stated that the highest priority is the distribution system. It is very important to get a well site in place as soon as possible so that a water right application can be submitted and well construction can begin. Farrell stated that he has someone who can check the valves and only replace those that are not working properly. He also hopes to coordinate with Knife River to complete the valve project in conjunction with the ITD Virginia Street project.

**Agenda Item 6 – ACTION ITEMS:**

A. CCTV Installation: No decision was made at this time. Qualls will research a wireless connection at the park.

B. Variance Procedures – Applications: The Council reviewed the revised variance application with suggestions from Council Members and Staff. On page 5, Good would like to add a sentence stating, *“I have reviewed and agree to the above statements.”* She also would like to add a statement saying that variances will not be granted because a similar variance was granted in the past. On the list of questions, the word MAY be denied should be changed to WILL be denied. The second to the last question should be reworded. Put the statements, *“If you have answered YES”* ... in bold, and add the narrative on defined hardship.

- Council President Good moved to approve the variance application with page given at meeting and changes discussed; Council Member Weber seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Qualls stated that the variance moratorium expires next week.

C. Industrial Park Lease:

Doug Buys addressed the Council regarding a new lease agreement for the Industrial Park. It would be for an excavation company and a mechanic shop. The Council would like to review the current lease and discuss any changes. The item will be added to the next agenda and a plan will be put in writing for the proposal.

D. Industrial Park Heaters:

Buys stated that four heaters stopped working at the Industrial Park. YMC has repaired three of the heaters and has given an estimate of \$3750 to replace the fourth heater.

- Council President Good moved to authorize Buys to purchase the new heater for the Industrial Park; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

E. Consideration of Committee Appointments:

Mayor Edwards is creating a statement to go on the back of the water bill, on social media, etc. to ask for new members for the Planning and Zoning and Parks and Recreation Committees.

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F. Consent Agenda:

The Consent Agenda included January Financials, meeting minutes from January 14 and January 28, 2019, January Payroll Summary, and Claims.

Council President Good would like to change the minutes of January 28 to state that McCall's offer to join Stibnite Advisory Council was not retracted – only Valley County's offer was retracted.

- Council Member Weber moved to approve the Consent Agenda with changes to the minutes; Council President Good seconded the motion. Roll Call Vote: Weber – yes, Parnett – yes, Good – yes. Motion carried.

**Agenda Item 7 – Items for the Next Meeting:**

February 25, 2019:

- Well site
- Dog pound
- Update on CCTV wireless
- Fence question from community member
- Illegal dumping
- Urban Ranching
- Industrial Park Lease

March 11, 2019:

- Invite the Sheriff to report
- RV Short Term Use
- Park Master Plan
- Dog Ordinance & Resolution Amendment

March 25, 2019:

- Budget
- City-Wide Broadband

**Agenda Item 8 – Adjourn:**

- Council President Good moved to adjourn; Council Member Weber seconded the motion. Voice vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Meeting adjourned at 8:58 P.M.

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Darbey Edwards, Mayor

ATTEST: \_\_\_\_\_  
Jacob M. Qualls, City Clerk / Treasurer