

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD TUESDAY, NOVEMBER 13, 2018 AT 6:30 P.M.
IN CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

Agenda Item 1 – Welcome, Roll Call, Pledge of Allegiance

Present were Council Members Darla Weber, Julie Good, Jeff Parnett, and Mayor Darbey Edwards. Carol Bond was absent.

Staff present were Mac Qualls, Doug Buys, Gregg Tankersley and Angie Mettie.

Public present were Jeff Brown, Sandy Schiffman, Viki Purdy and Tim Farrell of Mountain Water Works.

Mayor Edwards opened the meeting at 6:30 P.M. and Viki Purdy led the Pledge of Allegiance.

Agenda Item 2 – Training Brief

No training was available.

Agenda Item 3 – Information (No Action)

Official Guests: Viki Purdy, the newly elected Adams County Commissioner, addressed the Council to inquire how the Adams County Commission affects the City of New Meadows and how they could show support. Council President Good suggested having an open line of communication between the City and the Commission, by attending meetings or by being aware of what the other is working on. She would like to be able to work together and share information and ideas, so that time, energy and resources are not duplicated. Having a City Council member attend a Commission meeting quarterly, and visa versa would be great for updates and working toward common goals.

Written Staff Reports:

Council President Good asked Buys about the illegal dumping resulting in the auger clogging. Ideas to remedy the issue included asking the Sheriff's Department to have additional patrols on the weekends, and also informing the public so they can watch for any illegal activity. Letters could be sent to local businesses to remind them that dumping within the city is illegal. Mayor Edwards asked for clarification on what move-in / move-outs entailed. Buys stated that Bowles has been working to keep cattle out of the land app site.

Mailbag & Announcements:

Council Members Weber and Good are working on a flier for the Christmas Gathering at City Hall on Friday, December 7th from 4-6pm. Staff and council members will bring finger foods, and the public and all committees will be invited.

Agenda Item 4 – Audience Communication

There was no audience communication.

Agenda Item 5 – Discussions

A. Adams County Sherriff's Office Update

Jeff Brown of the Sheriff's Department answered questions from the Council. Good asked about the best action to take when transients enter the city. Brown suggested calling the Sheriff's department. An officer can give them a ride to the county line, if needed. Mayor Edwards asked about RV living issues. Brown stated that most incidents regarding RV's had to do with illegal activities, not simply living in RVs. Qualls

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD TUESDAY, NOVEMBER 13, 2018 AT 6:30 P.M.
IN CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

inquired about how a drug house can be taken by the county. Brown stated that the confiscation of drug houses, vehicles, money, etc. goes to support their canine program, and must go through a process. Edwards asked about the reserve program. Brown stated that the first of the year would be a good time to apply, if interested. Weber inquired about animal control issues on the weekend, as the animal control officer is off duty during those days. Brown stated that she could call the Sheriff's department with issues, and if they were not handled appropriately, to call him directly.

B. Water System Update

Tim Farrell of Mountain Water Works provided a report for October. Questions from the Council included how the process works for acquiring land for a new well site, and who the electrical subcontractors would be for future projects. Farrell stated that to purchase land for a new well site, the first step would be to contact DEQ for well site evaluations. The purchase agreement with the property owner would outline the steps that the city would need to follow before purchasing the property, such as allowing DEQ to inspect the site, drilling test wells, etc. Farrell stated that this could be done in the spring or summer of 2019. Because this ties up the property for some time, earnest money could be given to hold the property. Regarding the electrical company for future work, Farrell stated that a new company out of Boise will be completing all electrical work. The Company works with municipalities from around the state. Farrell stated that a timeline would be available at the 30,60, and 90 percent marks, and a master schedule will be available for the City, once complete.

Agenda Item 6 – Action Items

A. Amending the Clean-Up Ordinance, Title 4, Chapter 2

Council President Good noted that under *public nuisance* on page 4, #5, a letter "i" should be added to Wrecking Yard.

- Council President Good moved to introduce Amending Ordinance 355-2018; Council Member Weber seconded the motion. Roll Call Vote: Good – yes, Parnett – yes, Weber – yes. Motion carried.
- Council Member Good moved to suspend the rules requiring three separate readings on three separate days; Council Member Parnett seconded the motion. Roll Call Vote: Good – yes, Parnett – yes, Weber – yes. Motion carried.

City Clerk / Treasurer Qualls read the Ordinance in its entirety.

- Council President Good moved to adopt Ordinance 355-2018; Council Member Parnett seconded the motion. Roll Call Vote: Good – yes, Parnett – yes, Weber – yes. Motion carried.

B. Consideration of Lease Agreement

A draft lease was reviewed in regard to the recycle center operated by Adams County. Questions included whether or not the lease with Heartland Recyclers should be terminated before signing a new lease with Adams County, and whether the building was insured, and who should insure it. The Council would like the city attorney to review the lease and give advice on how to move forward. The item was tabled until the next meeting. Good also wanted to clarify the ownership of the building.

C. Consideration of Variance Moratorium

Mayor Edwards cautioned against stalling progress by introducing a variance moratorium. Council President Good suggested that applications not be denied, but they be placed on hold during the

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD TUESDAY, NOVEMBER 13, 2018 AT 6:30 P.M.
IN CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

moratorium, and would be picked up as soon as possible. Changes to the ordinance included adding the word “variance” to the term “interim moratorium”, changing the phrase “additional growth” to “continued growth”, under letter b, changing “setbacks” to “zoning parameters of the community”, and under letter c, changing the word “additional” to the word “continued.” The word “moratorium” was misspelled in the title.

President Good suggested having a work session and inviting the public to give suggestions and also reviewing past variances to help resolve the variance issue.

- Council Member Weber moved to introduce Variance Moratorium Ordinance 356-2018 with changes; Council President Good seconded the motion. Roll Call Vote: Good – yes, Parnett – yes, Weber – yes. Motion carried.
- Council Member Parnett moved to suspend the rules requiring three separate readings on three separate days; Council President Good seconded the motion. Roll Call Vote: Good – yes, Parnett – yes, Weber – yes. Motion carried.

City Clerk / Treasurer Qualls read the Ordinance in its entirety.

- Council Member Good moved to adopt Ordinance 356-2018; Council Member Parnett seconded the motion. Roll Call Vote: Good – yes, Parnett – yes, Weber – yes. Motion carried.

D. Engineering Task Approval

City Engineer Tankersley asked for \$2000 to be used for assistance in preparing LHTAC grant applications. He stated that his employees will be spending 20-24 hours on this project and he is looking to help cover overhead. Qualls stated that the funds would come from the street fund, and if the grant were awarded, the money would not come until the next fiscal year.

- Council President Good moved to approve task order 18-01; Council Member Weber seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

E. Signature Authorizations

Authorization was needed for the Mayor to sign VAPP letters of support and Grant applications for LHTAC (Children’s Safety, Intersection Improvements & Transportation Plan Update).

- Council President Good moved to authorize the Mayor to sign VAPP letters of support and grant applications for children’s safety and transportation plan through LHTAC; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

F. Consideration of Appointing Airport Manager

Mayor Edwards asked the Council’s approval to appoint Dennis Nau as Airport Manager. Nau was contacted and accepted the position.

- Council President Good moved to approve the appointment of Dennis Nau as Airport Manager; Council Member Weber seconded the motion. Roll Call Vote: Good – yes, Parnett – yes, Weber – yes. Motion carried.

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD TUESDAY, NOVEMBER 13, 2018 AT 6:30 P.M.
IN CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

G. Consideration of Committee Appointments

Council President Good suggested not appointing a P&Z commission until the Council had finished with changes to the code. She would also like to see training available for members of the commission and other committees so that they can see requirements and what they would be doing. Council Member Parnett suggested creating a video.

H. Consent Agenda

The consent agenda included minutes from October 29, 2018, Payment of Claims, approval of October Payroll, and approval of October Financials. The financials were not available, due to an issue with loading the budget. Council President Good would like to correct the minutes to show the location of the County land in Agenda Item 5, and to state that she is the designee for both the Stibnite Foundation and the Midas Gold Partnership Committee, under agenda item 7. Also the word “grand” should be changed to “grant.”

- Council President Good moved to approve the consent agenda minus financials and with changes to the minutes; Council Member Weber seconded the motion. Roll Call Vote: Good – yes, Parnett – yes, Weber – yes. Motion carried.

Agenda Item 7 – Future Meeting Topics

- Well Site (Executive Session) – December
- Variance Procedures & Applications Review – December
- Lease Agreement with County – December
- Employee Wage Review (Executive Session) – December
- CY 2019 Alcoholic Beverage Licensing Approvals – December
- County Collaboration / Schedule for meetings – January
- Right of Way Permitting – January / February
- City-Wide Broadband
- Sewer Land App Closeout
- Park Master Plan
- Parks & Rec Task – Dogs in the Park
- Urban Ranching
- Short Term RV Use

Council President Good stated that the Council will return to having two meetings per month in January.

Agenda Item 8 – Adjourn

- Council President Good moved to adjourn; Council Member Weber seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Meeting adjourned at 8:45 P.M.

Darbey Edwards, Mayor

ATTEST: _____
Jacob M. Qualls, City Clerk / Treasurer

