

SPECIAL CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD JUNE 18, 2018 AT 6:00 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

Agenda Item 1 – Welcome – Roll Call – Pledge of Allegiance

Present were Council Members Julie Good, Jeff Parnett, Darla Weber and Mayor Darbey Edwards. Carol Bond was absent.

Staff present were Mac Qualls, Angie Mettie, Doug Buys and Gregg Tankersley.

Mayor Edwards opened the meeting at 6:02 P.M. and led the Pledge of Allegiance.

Agenda Item 2 – Audience Communication:

There was no audience communication.

Agenda Item 3 – Action Items:

A. Budget Workshop:

The Council reviewed the tentative budget for fiscal year 18/19. The cost for Internet/telephone will go up. The category name “publications” was changed to “advertising.” A Local Option Tax line item was included. The Council would like staff to report which trainings are beneficial and which might be review. Council Member Parnett suggested online training, and Good suggested that a book may be more beneficial than training in some instances. Training funds and travel expenses were lowered. For wages, a 2% increase was budgeted for cost of living. Insurance costs were increased 10%, and an assistant was budgeted for 90 hours per year to cover in case of sickness or vacations. Wages were set at \$1600 for Industrial Park. Council President Good stated that the wages shown were only what were budgeted, and did not mean that each was the actual wage for staff. Qualls stated that Worker’s Compensation will be reduced, and that unemployment insurance will remain the same. Animal Control was raised to \$450. Grass and weed abatement were discussed, budgeting five lots for legal action. Bike racks and economic development were cut from the budget, and bathroom maintenance was cut in half. Buys stated that the aluminum pipes at the park are wearing out. Also youth sports equipment should be replaced. Dust abatement was raised \$3,000, and street sweeping was raised to include an operator. Buys discussed possibly using LHTAC money for paving the intersections. He would like to continue with paving even small portions of the streets each year. Council Member Parnett suggested energy-efficient windows at City Hall and also signs/ramps to become ADA compliant.

On the revenue side, property taxes were expected to increase 3%. Holiday lighting and downtown art were removed. On the expense side, Good wanted to make sure that nothing covered under the water project was also covered in the budget. Farrell of Mountain Water Works suggested copying and pasting the water project into the budget. Buys would like to continue with replacing two fire hydrants per year. He stated that chlorine costs will go up as well as testing costs. \$10,000 was designated for manholes, \$5000 for CCTV, and \$425 for spraying the land app field. Review of water and sewer rates will occur after the budget is completed. Two columns were suggested to show the current rates and the difference between the old and new rates. A Public hearing date of August 13th was set.

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B. DEQ Offer of Loan #DW1809 (Drinking Water Project)-

Council President Good stated that the project would be completed in phases to prevent rates from drastically increasing all at once.

- Council President Good moved to allow the Mayor to sign the acceptance of the offer of the \$2,845,500 revolving fund; Council Member Weber seconded the motion. Roll Call Vote: Good – yes, Weber – yes, Parnett – yes. Motion carried.
- Council Member Parnett moved to approve the partial payment request #1 for drinking water loan 1809; Council President Good seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

Mayor Edwards summarized a meeting with the Idaho Transportation Department stating that they have delayed bidding for a couple of weeks. They wanted to make sure the funds were in hand before moving forward. Overall, the meeting was beneficial, and, in the future, communication will be improved. The project will be closely monitored by the City.

C. Land Application Project (Sewer Project):

City Engineer Tankersley summarized the amendment to the engineering agreement. A substantial completion checklist is being followed. Documents will be available on how to operate the re-use site and a plan on how to ensure quality assurance. Council President Good would like the savings on this project to be shared with the community. \$1.7 million was approved for this project and only \$626,000 was spent after receiving grants.

- Council President Good moved to approve the amendment to the Engineering Agreement #3 dated June 15, 2018; Council Member Parnett seconded the motion. Roll Call Vote: Good – yes, Parnett – yes, Weber – yes. Motion carried.

D. Consideration of Committee Appointments:

Mayor Edwards would like to appoint Crystal Shroy to the Parks & Recreation Committee. He stated that she has children, is interested in the leg work and is on board with Committee goals.

- Council President Good moved to approve the appointment of Crystal Shroy to the Parks & Recreation Committee; Council Member Weber seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

E. Ordinance Review:

The Council reviewed Titles 6-9 of the City Code Workbook. These included topics of motor vehicles and traffic, streets and property, public utilities and building regulations. The suggestions were recorded on the summary Excel worksheet.

F. Consent Agenda:

The consent agenda included payment of claims and financials.

- Council President Good moved to approve the consent agenda; Council Member Parnett seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

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Agenda Item 4 - Future Meeting Items:

Future meeting items included the Law Enforcement Agreement with Adams County, the Building Official Contract, and the Memorandum of Understanding from McPaws Regional Animal Shelter.

Agenda Item 5 – Adjourn:

- Council President Good moved to adjourn; Council Member Parnett seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

Meeting adjourned at 11:03 P.M.

Darbey Edwards, Mayor

ATTEST: _____
Jacob M. Qualls, City Clerk / Treasurer