

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, JUNE 11, 2018 AT 7:00 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

Agenda Item 1 – Welcome – Roll Call – Pledge of Allegiance:

Present were Council Members Jeff Parnett, Julie Good, Carol Bond, Darla Weber, and Mayor Darbey Edwards.

Staff present were Mac Qualls, Angie Mettie, Dick Stubbs and Doug Buys.

Public present were Sandy Schiffman, Brad Dreyer, Bill Libby, Liam Libby, and Andrew Mentzer.

Mayor Edwards opened the meeting at 7:02 pm and led the Pledge of Allegiance.

Agenda Item 2 – Training: Roles & Responsibilities for Effective Meetings:

City Clerk Qualls informed the Council on the importance of doing homework before a meeting. This includes reviewing packet information, reviewing pertinent ordinances, visiting a site being discussed, or listening to community members on a topic and disclosing conversations. It also includes understanding the given information such as financials and water rates. Qualls stated that he is available to educate on financials or other information as needed.

Agenda Item 3 – Audience Communication:

There was no audience communication.

Agenda Item 4 – Official Guests Reports & Presentations:

Andrew Mentzer of West Central Mountains Economic Development Council addressed the Council regarding a \$500 contribution to their Council. He shared ways that WCMEDC has benefitted Meadows Valley. He has worked with Mike Howard and Jim Foudy from local schools to do a gap analysis between what students are interested in and what types of employees are needed in industry. His goal is to collaborate with McCall, New Meadows, Donnelly & Cascade schools to share programs such as nursing or culinary arts. Students could travel to the school that provides the classes they are interested in. He also stated that he has worked with Hartland Inn and helped them with tax credits to do upgrades. Mentzer is the only contact in Idaho that is able to write and develop apprenticeships. WCM has worked with the Idaho Housing Trust to begin to provide housing in New Meadows.

Agenda Item 5 – Action Items:

West Central Mountains Funding Request:

Council Member Parnett asked what percentage the \$500 was of the total salary amount. Mentzer stated it was approximately 5%. Council Member Bond stated that \$500 was a miniscule amount compared to the amount of work Mentzer is doing. She felt that coordinating with other communities was very important. Council Member Parnett stated that this was a future resource that the City would not even begin to find on its own. Weber agreed that the resources were important to connect and grow our city. Council President Good was concerned about where the extra money would come from. Good also would like to see more involvement with New Meadows, such as bringing meetings to New Meadows. Mentzer said that this could be done. The Council chose to pull the funds from the Industrial Park to contribute to WCMEDC, and will include them during the budget workshop.

Sewer Land Application Project Update:

Doug Buys stated that for the most part, the project is complete. Tankersley did a great job working with Granite, and Mountain Water Works went above and beyond to get the system working. The final walk-

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through will be Wednesday, June 13. Regarding the manholes, Buys would like to complete them in the fall, which would keep the newly oiled roads from being disturbed. He suggested a time frame be initiated, but not yet set a final date.

Granite Excavation Change Order:

Buys stated that a change order is required due to the wells that were needed at the land application site. A computer was recommended as a backup for the wastewater system, that can be swapped at a moment's notice. These are covered under the original grant. Buys stated that the change order was sent for Carol Garrison to review today, and that it may change, but the dollar amount would not change.

- Council President Good moved to approve change order #4 dated June 11, 2018 from Crestline Engineering; Council Member Parnett seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

Fiscal Year 2018/2019 Agreements, Contracts & Memorandum of Understanding:

i. Auditor Agreement – Zwygart, Johns & Associates PLLC

Qualls stated that there was a \$150 increase on the regular audit.

- Council President Good moved to approve the audit agreement with Zwygart, Johns & Associates; Council Member Weber seconded the motion. Roll Call Vote: Weber – aye, Parnett – aye, Good – aye, Bond – aye. Motion carried.

ii. Municipal Attorney Contract – Perkins Mitchell LLP

- Council President Good moved to approve the municipal attorney contract with Perkins Mitchell; Council Member Parnett seconded the motion. Roll Call Vote: Weber – aye, Parnett – aye, Good – aye, Bond – aye. Motion carried.

iii. Prosecuting Attorney Contract – Adams County Prosecuting Attorney

- Council Member Parnett moved to approve the prosecuting attorney contract; Council President Good seconded the motion. Roll Call Vote: Weber – aye, Parnett – aye, Good – aye, Bond – aye. Motion carried.

iv. Law Enforcement Agreement – Adams County Sheriff's office (pending)

Qualls stated that the quarterly reports from the Sheriff's department had been received. Council President Good would like to talk with them before the contract is approved. Qualls will invite them to next week's meeting.

v. Building Official Contract – Adams County Building Department

Mayor Edwards stated that he would like to stay at the 65/35 ratio. Qualls stated that the County is requesting 75/25, as the city of Council has. Council President Good would like a reason for the extra 10%.

D. Street / Transportation Issues:

Qualls stated that ITD is pulling the project and bids for the Virginia Street project and will again advertise in the fall, with a plan to break ground in June 2019. Council President Good asked why they were allowed to hold the City's money for such a long time period. Qualls stated that an escrow account may be a possibility, but that interest would still be owed on the money. Mayor Edwards stated that he had no success talking with other cities about their experiences with ITD. City Attorney Stubbs stated that the

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issue is political, and that political pressure may be the only way to get a break. Talking with new legislatures in the fall may be an option.

City Engineer Tankersley was not available to discuss the Transportation Master Plan Updates or the Transportation Capital Improvements plans, and will give an update at next week's meeting.

E. Zoning Code Enforcement – Short-Term RVs:

Community Member Schiffman asked that whatever decision was made, that it was well-communicated to the public. Community Member Brad Dreyer reminded the Council that the zoning code was created and approved by the citizens of New Meadows.

Council Member Parnett stated that the Planning & Zoning Commission should be trusted to make decisions. If the Council chooses to go over the heads of the Commission, there is no need for them. He would like to abide by the ordinance, as the Planning & Zoning has suggested.

Council Member Weber stated that the zoning ordinance should be followed. She has heard rumors of Council favoritism, which is not acceptable. She felt there were no issues with the ordinance and wanted to caution against favoritism as the ordinance is enforced.

Council Member Bond felt that there were problems with the ordinance because the issue continues to arise, and community members are not satisfied with how the current ordinance stands.

Council President Good was concerned about consistency in enforcement. There should not be strict enforcement at the beginning, and then alternatives given later on. She felt it was best for the community not to have long-term RV living. If the ordinance is to be enforced, it should be enforced completely and with good reasons behind the enforcement.

Mayor Edwards would like to see a leniency period to allow community members time to comply with the ordinance, and also show good faith from the City. He suggested a letter be created that could be hand-delivered to those not in compliance. He would deliver the letters and talk with the occupants.

F. Ordinance Reviews – New Meadows City Code Workbook – Titles 1-5:

The Council reviewed the tabulated responses to the code workbook, titles 1-5. All topics were completed except for Title 5, Chapter 3, on animal control. This topic will be discussed at the July 9th meeting. Also, previous Council changes to the animal control ordinance will be added to the code workbook.

G. Overnight Training / Travel - Association of Idaho Cities Conference / Boise:

- Council President Good moved to approve training and travel for Qualls and Mettie June 20-23rd; Council Member Weber seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

H. Parks & Recreation Committee:

Darla Weber submitted a letter of resignation from the Parks & Recreation Committee.

- Council President Good moved to accept the Parks & Recreation resignation letter from Weber; Council Member Parnett seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

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There was no discussion on new members for the Parks & Recreation Committee.

J. Consent Agenda (Single Roll Call Vote to Approve All):

The consent agenda included minutes from May 14, 2018, May 21, 2018, June 4, 2018, Payment of Claims, Financials, and Payroll. Good would like to review the June 4th minutes. Financials were not available.

- Council President Good moved to approve the consent agenda minus the June 4th minutes and financials; Council Member Bond seconded the motion. Roll Call Vote: Weber – aye, Parnett – aye, Good – aye, Bond – aye. Motion carried.

Agenda Item 6 – Information (No Action):

Local Option Tax

Council Member Parnett was interested in a local option tax. Mayor Edwards stated that this was discussed two years ago, and surveys and other information was available on the topic. Qualls will get the information to Parnett.

Water Projects:

Buys stated that he has talked with Farrell, and was considering moving the proposed well site to the East side of town, which is more convenient and has less chance of contamination. He stated that he is expecting a full inspection from DEQ at any time, especially since they are taking over some of EPA's reporting duties.

Proceedings Review:

There were no minutes to review from other committees.

Official Guests:

There were no official guests.

Written Staff Reports:

The Council reviewed written staff reports. Buys gave an oral staff report, stating that the road oiling is complete. The process took two full days because the company was short one truck. It was not as clean and professional looking as in the past, but has two coats, is drying nicely and has the asphalt shine to it. The crosswalks will be painted shortly, possibly in the next week or two when flaggers can be hired. Buys met with Bill Brown regarding the land swap. He asked Brown to go back to the commission about keeping the recycle center where it was. He stated that Chance Hobbs is still on board for more housing if we move quickly. Good asked Buys about keeping the half-block intersections for paving in the budget. Buys agreed.

Mailbag & Announcements:

Mayor Edwards is working on the cleanup campaign for June and is looking for projects and volunteers.

Council Member Bond stated that St. Luke's is always looking for volunteers to give rides to patients when needed. Call St. Luke's to sign up.

Mayor Edwards also stated that Midas Gold would like to have another meeting on June 25th at 4:30 P.M.

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Agenda Item 7 – Items for next meeting:

SPECIAL MEETING: June 18, 2018 - 7pm: Budget Workshop, Code Workbook titles 6-9

REGULAR MEETING: July 9, 2018

SPECIAL MEETING: July 16th, 2018 7pm: Midas Gold: Community Agreement Presentation

Agenda Item 8 – Adjourn:

The meeting adjourned at 10:26 P.M.

Darbey Edwards, Mayor

ATTEST: _____
Jacob M. Qualls City Clerk / Treasurer