

SPECIAL CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MAY 21, 2018 AT 7:00 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

Agenda Item 1 – Welcome – Roll Call – Pledge of Allegiance:

Present were Council Members Darla Weber, Julie Good, Jeff Parnett, Carol Bond (via phone) and Mayor Darbey Edwards.

Staff present were Mac Qualls, Angie Mettie, Gregg Tankersley and Doug Buys.

Public present were Tim Farrell of Mountain Water Works, Chrystal Bass, and Brad Dreyer.

Mayor Edwards opened the meeting at 7:04 P.M. and led the Pledge of Allegiance.

Agenda Item 2 – Audience Communication:

There was no audience communication.

Agenda Item 3 – Action Items:

A. Citizen Advisory Committee Member Appointment:

Mayor Edwards wished to appoint Stepheny Becker to the Citizen Advisory Committee. Becker was recommended by Council Member Parnett. She has lived in the community for over ten years and interacts with many different people. Edwards felt that she would be a great addition to this diverse group.

- Council President Good moved to approve the appointment of Stepheny Becker to the Citizen Advisory Committee; Council Member Parnett seconded the motion. Roll Call Vote: Weber – aye, Good – aye, Bond – aye, Parnett – aye. Motion Carried.

B. Required Documents for Water Grant / Loan through Idaho Department of Environmental Quality:

Financial Policy: Council President Good stated that this was the revised document discussed at the last City Council meeting and that numbers were inserted, and a few changes were made. Mayor Edwards would like this document presented to the public. Qualls stated that it could be adopted by ordinance and added to the codification.

- Council President Good moved to approve the Financial Policy Resolution TBD-2018; Council Member Weber seconded the motion. Roll Call Vote: Weber – aye, Good – aye, Bond – aye, Parnett – aye. Motion carried.

Drinking Water Loan Authorization: City Clerk Qualls stated that this is a required loan document from DEQ. It allows the City Council to sign related documents as they come in.

- Council President Good moved to approve DEQ Drinking Water Loan Authorization Resolution TBD-2018 for authorizing the revolving loan fund; Council Member Weber seconded the motion. Roll Call Vote: Weber – aye, Good – aye, Bond – aye, Parnett – aye. Motion carried.

Engineering Contract with Mountain Water Works: Tim Farrell with Mountain Water Works shared and reviewed a summary of the engineering contract. The work will be completed in phases as affordable. Farrell stated that per the bond election, the public approved a water rate increase of as much as \$26.41. This number has been brought down to \$18, and could be reduced even more.

- Council Member Weber moved to approve the engineering contract with Mountain Water Works and to approve the Mayor to sign; Council Member Parnett seconded the motion. Roll Call Vote: Weber – aye, Good – aye, Bond – aye, Parnett – aye. Motion Carried.

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Repayment Plan through Future User Rates: The Council reviewed the water and sewer rates for the upcoming fiscal year and came up with revised rates for the budget. Buys felt that sewer costs may rise 15-20% due to increased chlorine use, increased testing, and unknown energy costs. This was a high estimate. Council President Good stated that on the sewer side, expenses must be completely funded as a financing requirement. The Council will focus on adding more rate payers to the system to help with these costs.

Risk Management Plan: Qualls stated that he believed the Risk Management Plan was the Vulnerability Assessment, which has been completed.

Updated Emergency Response Plan: This plan will be worked on next. Qualls will ask DEQ if the City can pause on the risk management and emergency response documents.

Land Application Project Update:

Gregg Tankersley of Crestline Engineers stated that he received a revised schedule from Granite on May 18th. Tankersley said that City Attorney Stubbs felt the schedule was appropriate. The Council approved of Buys contacting Dean Dryden to disk the damaged areas of the field, which would cost approximately \$1000. Tankersley will keep the Council informed on the progress.

Highway 95 Project Update:

Buys stated that it is unlikely that ITD will complete the Virginia Street project this year. He suggested moving forward with painting crosswalks and other street projects, of which the Council agreed. Mayor Edwards will speak with other small towns regarding the financial impact caused by placing requirements on cities, and then not following through with projects as initially stated. Tankersley shared the bid package from ITD stating that the date of the project could be July 2018 or June 2019.

Agenda Item 4 – Information Items

Possible Project Proposals:

Street projects included dust abatement, sidewalk and intersection improvements. Good would like to include \$9000 for flashing speed signs to be placed at the ends of town.

Mayor Edwards inquired about a thermoplastic coating for crosswalks that may last longer. Buys will check into this.

Water projects included a new well, booster station upgrade, storage reservoir, distribution repairs, communications & controls, and fire hydrants.

Sewer projects included cleaning and CCTV, and inflow / infiltration issues to be repaired from CCTV.

City Hall projects included technology upgrades and ordinance review. Qualls obtained a technology plan from the library as a sample for City Hall. Another request was a projector for Skyping. Engineers and the attorney could easily attend meetings this way. A reader board was also suggested, along with LED lights to conserve on energy use. Energy-efficient windows were also discussed.

Automatic Sprinklers were listed as a Parks project. A new kennel was listed as an Animal Control project. Qualls said that MCPAWS is working with the City on possible repairs to the kennel and also a chip reader.

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Qualls will talk with Dennis Nau to see about airport projects. Nau's term expires this month.

For next month's meeting, Parnett would like to discuss a local option tax. Tankersley would like to discuss updates and maintenance for the transportation plan and identify capital improvements.

Agenda Item 5 – Adjourn

The meeting adjourned at 9:32 P.M.

Darbey Edwards, Mayor

ATTEST: _____
Jacob M. Qualls, City Clerk / Treasurer