

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MARCH 12, 2018 AT 7:00 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

Agenda Item 1 – Welcome – Roll Call – Pledge of Allegiance

Present were Council Members Darla Weber, Julie Good, Daryl Norris, Carol Bond and Mayor Darbey Edwards.

Staff present were Mac Qualls, Angie Mettie, and Gregg Tankersley.

Public present were Jess Evertson, Brett Shepherd, Nikki Crogh, Pat Trainor, Jeff Parnett, Tim Farrell, Jeff & Shanna Roff, Eldon Carpenter, Bill Libby, Holly & Al Becker, and Irene Saphra.

Mayor Edwards opened the meeting at 7:01 pm and led the Pledge of Allegiance.

Agenda Item 2 – 10 Minute Training

City Clerk / Treasurer Qualls shared the hierarchy of appointed officials, staff, commissions and committees, and citizen participation. He described how the committees and commissions are formed and the guidelines for each, as well as the duties of each employee of the City.

Agenda Item 3 – Public Requests

Jess Evertson wished to address the Council concerning a large water bill for the month of February. He stated that his outside spigot was left running unbeknownst to him, apparently for many days. He asked if the Council would consider relief. The Council explained that the cost of the water must be recouped regardless of how it is used, and a payment arrangement was offered to Evertson, removing any late fees while adhering to the arrangement.

Agenda Item 4 – Official Guests and Reports

Pat Trainor with the Weiser River Trail asked the Council if they might issue a letter of support towards extending the Weiser River Trail by alternative route, bringing it closer to New Meadows. Trainor provided a map of the possible extension, hoping to be granted a right of way by ITD on Highway 95 from West Pine Road towards New Meadows. Good stated that she will share the information with Philip Good, as he has talked with ITD. Council Member Bond expressed concern with property owners or potential buyers of property who may not have access due to the trail. Good made clear that the letter of support would be to ITD regarding the release of right of way for the trail and would not deal with private property issues.

Tim Farrell of Mountain Waterworks gave a presentation to the Council updating them on the process the City has gone through over the past two years to create a water facility plan, find deficiencies, and develop projects to address the deficiencies. He explained the components of the current system and how they work together to bring water to the community. Three alternatives were suggested to the previous Council. Alternative III was chosen, and citizens passed a water bond for that alternative. Council President Good stated that the project was not going to be completed all at once, and Farrell confirmed that it would be completed in phases. Currently, grants are being sought for the first phase of the project, which will replace water mains in Virginia Street while ITD completes their own project on Virginia Street.

Agenda Item 5 – Council Discussion / Decisions (Action Items):

Mission Statement Resolution

Mayor Edwards suggested two changes to the mission statement, changing the word “clean” to “upstanding” and the word “build” to “develop.” The Council chose to change the word “build” to “develop.” There was no public input on the mission statement.

- Council President Good moved to adopt Resolution 241-2018 with the word change of “build” to “develop”; Council Member Bond seconded the motion. Roll Call Vote: Weber – aye, Good – aye, Norris – aye, Bond – aye. Motion carried.

Animal Control Ordinance:

Community Member Brett Shepherd gave two suggestions for the Animal Control Ordinance. Regarding Section 6.2.13, a time limit could be added for removing animal waste. In Section 6.2.8 regarding an impound fee, he felt that \$10 was quite low, compared to the \$35 he pays for boarding. Council President Good stated that she would like to work on the enforcement side of the ordinance. Mayor Edwards had many changes he would like to suggest for the ordinance. The item was tabled.

Wellhead Protection Ordinance / Surface Water Protection Policy:

City Clerk Qualls stated that when a new well is drilled, a new wellhead protection ordinance will be needed at that time. Good suggested working on the ordinance now so that it would be ready when the well was in place. The item was tabled.

Developing a Plan for Planning & Zoning and the Citizen Advisory Group:

Council President Good stated that the first task of the Planning & Zoning Commission will be to review the four variance applications at the public hearing on March 27th. Planning & Zoning Member Roff would like to be informed on the progress of the RV Use draft ordinance.

Council President Good created potential guidelines for the citizen advisory group. Mayor Edwards suggested one of the first topics be review of the Open Meeting Law. The Council will e-mail their own suggestions for guidelines to Mac by March 16th, who will have the guidelines available for the Council before the meeting on March 27th.

Consent Agenda (Single Roll Call Vote to approve all)

The consent agenda included a grant support letter for the Meadows Valley Ambulance District, ITD cooperative agreement / Resolution, approval of overnight travel/training for an employee, minutes from February 12 and March 1, 2018, payment of claims, February financials, and February payroll.

Shanna Roff explained that Meadows Valley EMS would like a letter of support from the Council to help them procure grants in the future. She stated that they are applying for funds to replace an ambulance. She would like the City’s support in the way of communicating funding opportunities when available. Council Member Weber suggested having EMS members share

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with the City Council and community what they do and who they are. Roff provided a template and stated that the Council could revise the letter to state what support would be offered by the City.

The ITD cooperative agreement was not available. Engineer Tankersley stated that the agreement will basically allow the City to reject any bids that are above the contingency amount. Good stated that they would like that amount to remain at 10%.

Council President Good would like to remove the Pledge of Allegiance from the February 12th minutes, and change the word “affirm” to “confirm” in agenda item four of the March 1, 2018 minutes.

The Council discussed the invoice for \$1605 from C&N for Willey’s Custom Meats. Qualls thought that the bill may have been for other work in the Industrial Park and would verify the information. The Council discussed the cost to provide new equipment to the meat shop versus continually repairing the old. Qualls will have the city attorney review the contract to see if the city is required to repair or replace the equipment. Community Member Bill Libby stated that he had a compressor he would offer if needed.

Council Member Norris inquired about a payroll item and how holiday pay was given. Qualls gave an explanation.

- Council Member Bond moved to approve the consent agenda with afore mentioned changes; Council Member Weber seconded the motion. Roll Call Vote: Weber – aye, Good – aye, Norris – aye, Bond – aye. Motion carried.

Agenda Item 7 – Information (No Action)

The Council reviewed minutes from the Parks & Recreation Committee, staff reports and mailbag items. A Pet Vaccination Clinic will be held at City Hall on March 17. The new Prosecuting Attorney, Christopher Boyd, will be invited to the next Council meeting, and the Cleanup Campaign is still being coordinated with the County.

Agenda Item 8 – Agenda Items for Future Meetings

Council President Good suggested holding special meetings to work on specific ordinances and policies. The Council chose the third Monday of each month, beginning April 16th. They will meet at 7:00 pm after the Airport Commission. The topic for the first meeting will be the RV Use Ordinance. The Council will later have a joint meeting with the Planning & Zoning Commission to review the ordinance.

Future special meetings will be held on the topics of: Ridgeview Subdivision, Animal Control, and Wellhead Protection.

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The Council would like to task the Citizen Advisory Group with the current junk ordinance and ways to encourage compliance. Solutions are sought on how this could be accomplished and what assistance may be available to residents. This will be discussed at the meeting on March 27th.

Upcoming agenda items will include:

- Budget hearing - date, time, and location
- Possible land swap agreement
- Audit presentation
- Prosecuting attorney guest
- IIIA presentation
- West Central Mountains presentation
- ITD agreement
- EMS letter
- Cleanup plans.

Agenda Item 9 – Adjourn

- Council President Good moved to adjourn at 9:35 pm; Council Member Weber seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying aye. Motion carried. Meeting adjourned at 9:35 pm.

Darbey Edwards, Mayor

ATTEST: _____
Jacob M. Qualls, City Clerk / Treasurer

