

SPECIAL CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MARCH 27TH, 2018 DIRECTLY AFTER THE PLANNING & ZONING MEETING
AT THE NEW MEADOWS HISTORIC DEPOT,
101 SOUTH COMMERCIAL AVENUE, NEW MEADOWS, IDAHO

Agenda Item 1 – Welcome, Roll Call, Pledge of Allegiance:

Council Members present were Julie Good, Darla Weber, Carol Bond, and Mayor Darbey Edwards. Daryl Norris was absent.

Planning & Zoning Members present were Jeff Roff, Shannon Fairchild and Martin Tushkowski.

Citizen Advisory Group Members present were Sandy Schiffman and Chance Hobbs. Absent were Misty Hill, Ricky Brown, and Jeff Parnett.

Staff present were Mac Qualls and Angie Mettie.

Public present were James Fields, Patti Smith, Brad Dreyer, Jack Hellbusch, Phil Janquart, Bill Libby, Eric Branstetter, and Sheriff Deputy.

Mayor Darbey Edwards opened the meeting at 7:58 and led the Pledge of Allegiance.

Agenda Item 2 – City Council Deliberation:

The Council reviewed the decision for approval of two variance applications for Chance Hobbs and the West Central Mountains Housing Trust at 307 and 309 South Morgan Avenue.

Council President Good noted that Section 7-3 of the zoning ordinance states that the requirements shall apply *“except that where a lot has less area frontage than required in this section as shown by an official plat on file in the Office of the county Clerk or shown by the last conveyance of record at the time of the passage of this Ordinance;”*. Good felt that because of this section, a variance for lot size was not required. Mayor Edwards suggested throwing out the variance application because it falls within the means of the zoning code.

- Council President Good moved to agree that no variance should be issued on 307 and 309 South Morgan for minimum square footage because the Ordinance already states that this is allowed; Council Member Weber seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion Carried.

The Council reviewed the variance application for side yard setbacks. The setback requirements were met on the 309 South Morgan property. Good asked what the footprint was for the property. Hobbs stated that it was 25%. It was noted that the setback variance was from the eaves, not the foundation. The foundation was set back at 10 feet.

- Council Member Weber moved to approve the 307 South Morgan Variance application for setbacks from 10 feet to 8 feet; Council Member Bond seconded the motion. Roll Call Vote: Bond – aye, Weber – aye, Good – aye. Motion carried.

Agenda Item 3 – Idaho Transportation Department Cooperative Agreement / Resolution (Water Infrastructure in Highway 95 / Virginia Street:

Mayor Edwards asked for clarification on whether or not labor and equipment costs were included in the cost estimate. City Engineer Tankersley confirmed that the cost estimate included labor, installation and materials.

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- Council President Good moved to approve the ITD Cooperative Agreement, Key Number 13962, and resolution attached, contingent on verification by the city engineer that the cost estimate includes labor; Council Member Bond seconded the motion. Roll Call Vote: Bond – aye, Weber – aye, Good – aye. Motion carried.

Agenda Item 4 – City Council Letters of Support Approval:

The Council reviewed the support letter for the Meadows Valley Ambulance Service grant. Mayor Edwards would like to change the first word from “we” to “I” so that one signature is needed. Also, the word “the” was added to read “the focus on reducing costs.”

- Council President Good moved to approve the EMS grant support letter with two changes; Council Member Weber seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

The Council reviewed the Weiser River Trail support letter. Good cautioned against inferring that New Meadows would be doing the footwork for the Trail. The ramifications of supporting the Trail by this letter were unknown. More information was needed, and the item was tabled.

Agenda Item 5 – Committee & Commission Assignments:

Guidelines were given to the Citizen Advisory Group to review. Mayor Edwards asked that the group get feedback from those they know in the community to help with their work. Council President Good stated that assignments for this committee will come directly from the Council.

- Council President Good moved to approve Resolution TBD-2018, outlining New Meadows Citizen Advisory Group Guidelines; Council Member Weber seconded the motion. Roll Call Vote: Bond – aye, Weber – aye, Good – aye. Motion carried.

The Council tasked the Citizen Advisory Group with the topic of junk. The group will review the junk ordinance, offer suggestions to make it enforceable and create ways to get community members to abide by it. The Citizen Advisory Group Meeting date will be the second Tuesday of every month at 6:30pm, beginning April 10th.

City Clerk Qualls shared information on the Open Meeting Law with the Committees and public.

Mayor Edwards would like the first task of the Planning & Zoning Commission to be suggestions for new members for both the Planning & Zoning Commission and Citizen Advisory Group. He is looking for members who are passionate about the issues. The Commission was also tasked with reviewing Section 7 of the zoning code and looking at a possible overlay district for Morgan Town.

Agenda Item 6 – Adjourn:

- Council Member Weber moved to adjourn; Council President Good seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried. Meeting adjourned at 9:00 P.M.

Darbey Edwards, Mayor

ATTEST: _____
Jacob M. Qualls, City Clerk / Treasurer