

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD APRIL 9, 2018 AT 7:00 P.M.  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

**Agenda Item 1 – Welcome – Roll Call – Pledge of Allegiance:**

Present were Council Members Julie Good, Darla Weber, Carol Bond (via phone), and Mayor Darbey Edwards. Daryl Norris was absent.

Staff present were Mac Qualls, Angie Mettie, Doug Buys and Dick Stubbs.

Public present were Lori & Jerry Chabot, Eldon Carpenter, Crystal Bass, Sandy Schiffman, Jeff & Shanna Roff, Dave Manley, Jared Zwygart, Phillip Good, Nikki Crogh, Dusti Larsen, Brad Dreyer, Bill Libby, Amy Manning, Lisa Fritz, Robert Hale and Rhonda Larsen.

Mayor Edwards opened the meeting at 7:08pm and led the Pledge of Allegiance.

**Agenda Item 2 – Training: Effective Meeting Management & Bias:**

City Clerk / Treasurer Qualls presented information to the public and Council on holding an effective meeting and how bias can play into decisions made by group members. He discussed staying on topic, beginning and ending on time, and speaking precisely and truthfully, while also listening to what is being said.

**Agenda Item 3 – Public Requests:**

Community Member Eldon Carpenter requested to address the Council concerning junk at 507, 509, and 515 South Morgan Avenue. He stated that along with trash, scrap iron, and tin, a deep freeze and water heater were also on the property, which presented a safety hazard for the children in the area. The deep freeze was not tied shut, and the water heater could possibly fall, as it was leaning. He felt that the situation could be resolved by contacting the land owner, who would be ultimately responsible for the cleanup. Qualls shared pictures of the properties with the Council, submitted by Jerry Chabot.

Neighbor to the property, Lori Chabot stated that she is working to create a nice place to live, investing in her property, but that it is for nothing when the view of neighboring properties is less than satisfactory.

Sandy Schiffman stated that a meeting will be held April 11<sup>th</sup> at 6:30 to address the issue and the ordinance concerning junk, and she invited the public to attend. She felt that the City must enforce the ordinance to bring compliance, and that a cost would be involved in doing so. She explained how fines can be charged and liens can be placed on properties, which could take up to three years.

Community Member Brad Dreyer stated that penalties should be stiff and have teeth. He did not believe the lifestyle of having properties overrun with junk was wanted nor warranted. He felt stiff fines and penalties would solve the problem. He also stated that the Council's fear of spending money needed to stop, and that the community was ready to spend the money to remedy this problem.

**Agenda Item 4 – Official Guests, Reports & Presentations:**

Christopher Boyd, the new Adams County Prosecuting Attorney introduced himself to the Council. He stated that he had previously worked on a clean-up case and suggested that the first offense should not be a warning, but a fine, with the second offense being a misdemeanor. Each day could be a separate offense, with possible jail time. Council President Good asked Boyd what he knew of our community and what his concerns were. He stated that there is a drug problem in New Meadows, and that this was his number one priority. He also saw that there was a trash problem. He stated that there are currently eight active misdemeanor cases open, and that 3-4 misdemeanor junk cases could be opened, if desired.

Mayor Edwards wanted to recognize Nikki Crogh and Danna Ott for their dedication and commitment to Meadows Valley through all of the work that they do, including their work on Parks and Recreation Committee and their work on the Community Foundation's Easter Egg Hunt.

Jared Zwygart, auditor for the City of New Meadows, presented the audit for fiscal year 17-18. He stated that the only issues were that two of the funds did not have a budget, and that two projects needed to be closed out. Council president Good stated that the closing out of projects would be completed at the next meeting.

IIIA representatives Amy Manning and Lisa Fritz gave a presentation on the state of the IIIA insurance pool. Manning encouraged participation in the wellness program and stated that mental health care is available for entire families, not just the insured employee. Fritz stated that two new benefits included coverage for hearing aids and 3D mammograms.

**Agenda Item 5 – Action Items**  
**Prosecuting Attorney Contract**

The Council reviewed the City Prosecuting Attorney's contract. Good noted that the name should be changed from Smith to Boyd, the date should be changed, and the term should be left as is.

- Council President Good moved to approve the municipal prosecution services agreement with change of date and name of prosecutor; Council Member Weber seconded the motion. Roll Call Vote: Good – aye, Weber – aye, Bond – aye. Motion carried.

**Weiser River Trail Support Letter**

The Council reviewed the letter of support for the Weiser River Trail and chose to redraft the letter to generalize the direction of support to include any group or entity. They also would like to change the signature line to include the Mayor only instead of the entire Council.

**Parks & Recreation Committee Appointment of Mayor Darbey Edwards by Resolution 244-2018**

The Council discussed and approved of Mayor Darbey Edwards joining the Parks & Recreation Committee.

- Council Member Weber moved to approve Resolution 244-2018; Council President Good seconded the motion. Roll Call Vote: Good – aye, Weber – aye, Bond – aye. Motion carried.

### **Mayor’s Proclamation Declaring April as Volunteer Appreciation Month by Resolution 245-2018**

The Council reviewed Resolution 245-2018. City Clerk Qualls shared background information of how the volunteer appreciation event was started. Council President Good stated that she would like to make it a large event, with many volunteers, and not just a declaration on paper. Ideas included recognizing those who volunteer, getting the community involved, and gathering feedback from the volunteer work completed. The Council also discussed declaring the month of May as volunteer month. They chose to change the Resolution to state May 2018 as Volunteer Month instead of 2018 as Year of the Volunteer.

- Council President Good moved to approve Resolution 245-2018 with changes; Council Member Weber seconded the motion. Roll Call Vote: Good – aye, Weber – aye, Bond – aye. Motion carried.

### **RV Short Term Use Ordinance & Industrial Park Information**

The Industrial Park Budget information was not discussed.

The Council reviewed the draft RV Short Term Use Ordinance and gave ideas for changes. They chose to make it clearer that this ordinance is for short-term RV use and does not include RV Parks. The phrase “outside of RV parks” will be added to the purpose statement. They discussed a standard for RV’s to help keep RVs safe and sanitary. Mayor Edwards stated that based on HUD standards, a camper should not be more than 7 years old for a displacement RV permit. Council Member Weber felt that an RV should be no more than 10 years old for a long-term permit. Council Member Bond noted that depending on the owner, some newer RVs show major wear, while older RVs that are well cared for are can be in excellent condition. Council President Good stated that the goal in looking at the age of the RV was to have a measurable standard. She suggested that the Planning & Zoning Committee may be able to define this standard.

Council President Good explained that the vacation permit was meant for travelers in the area that might want to stay few a few days while traveling through. This was not meant for family members visiting residences for short periods of time. The Council chose to pull the vacation permit from the ordinance and possibly address it in the RV Park ordinance later on.

The Council discussed long term RV living. Good suggested the Planning & Zoning Commission come up with long term RV living requirements, which could include length of stay, setbacks, improvements, design, and a possible public hearing, etc.

Community Member Brad Dreyer shared his thoughts on the ordinance, stating that more public input is needed and that having inhabited RVs in a neighborhood creates blight for neighboring

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES

HELD APRIL 9, 2018 AT 7:00 P.M.

CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

properties. He understood the need for emergency or transitional RV permits but did not approve of long term RV permits. He felt neighbors should have a right to speak before these are approved. He stated that he considered "long-term" as 6 months or more and that long-term RV's belonged in an RV Park.

Community Member Jeff Roff asked for clarification of the ordinance, stating that he understood it to mean that an RV could be placed on a property and rented out, or left there by simply paying a fee. He felt that hooking an RV up to permanent water and sewer compounded the problem by encouraging a longer length of stay.

In summary, the Council suggested clarifying that the ordinance is for RVs outside of an RV Park and suggested a 7-year age limit standard for displacement permits and a 10-year age limit standard for long-term permits. The Council chose to send the ordinance to the Planning & Zoning Commission for review.

### **Consent Agenda**

The Consent Agenda included the Minutes of March 12, 2018, March 27, 2018, Payment of Claims, March Financials, March Payroll, Fiscal Year 2016/2017 Audit acceptance, and setting the date and time of the Fiscal Year 2018/2019 Budget hearing on August 13, 2018 at 7:00 P.M.

Council President Good would like the March 12, 2018 minutes to reflect under agenda item 4, that the chosen Alternative III will be completed in phases. City Clerk Qualls stated that the audio will be reviewed for this statement.

- Council President Good moved to approve the consent agenda minus the March 12, 2018 minutes and including the budget hearing date of August 13, 2018 at 7pm; Council Member Weber seconded the motion. Roll Call Vote: Good – aye, Weber – aye, Bond – aye. Motion carried.

### **Agenda Item 6 – Information:**

The Council reviewed the Parks & Recreation Committee and Planning & Zoning Commission meeting minutes. Council President Good suggested putting the Parks & Recreation mission statement at the park, possibly in the kiosk.

Regarding the Planning & Zoning Commission, the Council would like them to look at parking, especially in the Commercial district, as this could be a deterrent for new business.

Staff reports were reviewed. Buys gave a summary of the land app and its progress. He stated that the chlorine analyzer is not running on auto. Good stated that the streets are looking great.

Regarding the cleanup campaign, Mayor Edwards stated that he would like to make it a big event and would like volunteers and projects. He would like to show before and after projects and will generate a list of projects and volunteers.

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD APRIL 9, 2018 AT 7:00 P.M.  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

A Rural & Small Systems Sustainable Utility Management workshop is being held on May 4, 2018 in New Meadows. City Clerk Qualls stated that City Hall will close that day so that staff can attend. The City Council and public were encouraged to attend as well.

**Agenda Item 7 – Agenda Items for next meeting:**

- SPECIAL April 16, 2018 City Council meeting to discuss Animal Control Ordinance & Industrial Park budget – 7pm
- REGULAR May 14, 2018 City Council meeting to review general budget and special projects – 7pm
- SPECIAL May 21, 2018 City Council meeting to discuss Wellhead & Surface Water Protection, Utility Rates & Fees Review – 7pm
- REGULAR June 11, 2018 City Council meeting to discuss law enforcement, building official and prosecution contracts – 7pm
- SPECIAL June 18, 2018 City Council meeting: budget workshop – 7pm
- To be determined: Ridgeview Subdivision, short-term RV use from P&Z, and land swap with county

**Agenda Item 8 – Adjourn**

- Council Member Bond moved to adjourn the meeting of April 9<sup>th</sup> at 9:51 pm; Council President Good seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

\_\_\_\_\_  
Darbey Edwards, Mayor

ATTEST: \_\_\_\_\_  
Jacob M. Qualls, City Clerk / Treasurer

