

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD JANUARY 8, 2018 AT 7:00 P.M.  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

**Agenda Item 1 – Welcome – Roll Call – Pledge of Allegiance:**

Present were Council Members Julie Good, Shannon Fairchild, Rob Hines and Darla Weber.

Council Members-Elect present were Daryl Norris and Carol Bond.

Staff present were Mac Qualls, Angie Mettie, Dick Stubbs and Doug Buys.

Public present were Gina Mencer, Dave Manley, Dennis Nau, Bill Libby, Brad & Stacy Dreyer, Jeff Roff, Tyra Stubbs, Philip Good, Kazia Norris, Sandy Schiffman, Jean Schultz, Tayo Bond, Chance Hobbs, Nikki Crogh, Pat Kennedy, Pam McConnell, Darbey Edwards, Desiree Rhodes, Wes Jeffs and Dixie Jeffs.

Council President Good opened the meeting at 7:02 P.M. and led the Pledge of Allegiance.

**Agenda Item 2 – OLD Business:**

Old business included; (a) payment of invoices to date, (b) approval of financials for August, September, October, November and December 2017, (c) approval of payroll for December 2017, and (d) minutes from December 11 and December 21, 2017.

- Council Member Weber moved to approve items a-d; Council Member Hines seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

Council Members gave advice to the Council-elect. Fairchild stated that it was important to have diverse ideas and to not take it personally when opinions differ. She also felt it was important to know all the facts before voting.

Council Member Hines thanked the new council members for stepping up. He advised they use their position to help better the community. He suggested talking with neighbors and remembering their views when voting.

- Council Present Good moved to sine die; Council Member Weber seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried. The Council closed at 7:05 P.M.

**Agenda Item 3 – Swearing In of New Officials – Open Meeting:**

City Clerk / Treasurer Qualls swore in new Council Members Darla Weber, Daryl Norris and Carol Bond.

**Agenda Item 4 – Roll Call:**

City Clerk / Treasurer Qualls called roll for the new Council at 7:09 P.M. Present were Council Members Julie Good, Darla Weber, Daryl Norris and Carol Bond.

The Council chose Julie Good to continue as Council President.

- Council Member Bond moved to keep Julie Good as Council President; Council Member Weber seconded the motion. Roll Call Vote: Good – aye, Weber – aye, Norris – aye, Bond – aye. Motion carried.

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD JANUARY 8, 2018 AT 7:00 P.M.  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

All Council Members and City Clerk signed the signature card for the bank.

Good stated that City Council Member duties were included in the packet. She suggested having one Council Member come early before each meeting to review the bills. Weber volunteered to review the bills in February.

**Agenda Item 5 – Council Discussions / Decisions**

**a) Planning & Zoning Discussion:**

Council President Good stated that no committee members can be appointed to the Planning & Zoning Committee except by a mayor. One member remains on the committee at this time. Options would include creating a citizen's advisory group to help with the zoning code or having the City Council take on all Planning & Zoning duties. Council Member Weber felt that community input was important. Planning & Zoning Member Jeff Roff stated that he is interested in being part of or leading the advisory group. Until the Planning & Zoning Committee is appointed, the Council will review all projects that are submitted.

Concerning RVs, Good recommended having a special meeting to look at creating guidelines, a possible permitting process, what other cities do, and to hear comments from the public, both for and against the issue. A special meeting was set for Wednesday, January 24<sup>th</sup> at 6pm. Good stated that information given to Council Members should be disclosed so that all members' decisions are based on the same information.

**b) Airport Commission Discussion:**

Dennis Nau of the Airport Commission gave an update to the Council. He stated that a draft master plan for the airport should be available soon. Nau stated that he is willing to Chair this Commission. He suggested solicitation for an additional member. Once the plan is approved, they can move forward. He also stated that with new construction in the future, the airport commission would be available to look at safety impacts on airport operations.

**c) Parks & Recreation Discussion:**

Nikki Crogh of the Parks & Recreation Committee shared with the Council the final choice for playground equipment that was voted on by the students of Meadows Valley. Approximately \$11,000 has been raised for this project. She also stated that she has placed a comment box at the Post Office so that community members can share ideas about the park for the Park Master Plan. The Parks & Recreation Committee also would like to place a cigarette receptacle at the park. The receptacle would be paid for by the Community Foundation out of their Parks fund.

- Council Member Bond moved to approve the purchase of a cigarette receptacle by the Community Foundation for the park; Council Member Norris seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

City Clerk Qualls felt that the remainder of the funds needed for the playground equipment could be secured through grants.

- Council Member Weber moved to approve the playground project, item #291659; Council Member Bond seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD JANUARY 8, 2018 AT 7:00 P.M.  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

Members are still needed on the Parks & Recreation Committee. Council Member Weber volunteered to sit on the Parks & Recreation Committee. Qualls will draft a resolution for the next meeting.

**d) Mayoral Search:**

Council President Good stated that the previous Council chose to delay appointing a mayor until resumes could be solicited and reviewed. Council Member Norris suggested reviewing resumes at the next meeting, February 12<sup>th</sup>. Resumes would need to be submitted by close of business on Friday, February 9<sup>th</sup>. The Council will meet at 6:00 P.M. on February 12<sup>th</sup> to review resumes and conduct interviews, and then have the regular meeting at 7:00 P.M. All candidates must be present at this meeting.

**e) Building Official Contract:**

Good provided background information on this contract, stating that it was originally split 75/25, and then changed to 50/50 last year. The Council used this ratio in the budget for the current year. Adams County requests 80/20, which is the same as the city of Council's rate. The Council would like to compromise and chose to counter their offer with 65/35. Qualls will write up the proposal.

**f) Development Discount Resolution:**

The Council reviewed the Development Discount Resolution, which encourages developers to bring affordable housing to New Meadows. Council Member Norris suggested putting a cap at 50% for all building units. This will be added to the resolution.

- Council Member Norris moved to approve Resolution 236-2018 with added cap; Council Member Weber seconded the motion. Roll Call Vote: Good – aye, Weber – aye, Norris – aye, Bond – aye. Motion carried.

Developer Chance Hobbs commended the City for taking this step to help developers, stating that New Meadows is the first city to offer this discount.

**g) Payment of Certain Bills Resolution:**

This resolution would give authority to pay certain bills prior to submitting the bills for Council review to avoid late fees.

- Council Member Bond moved to approve Resolution 237-2018; Council Member Norris seconded the motion. Roll Call Vote: Good – aye, Weber – aye, Norris – aye, Bond – aye. Motion carried.

**Agenda Item 6 – Public Requests:**

**Meadows Valley Community Foundation:**

Jean Schultz and Sandy Schiffman of the Meadows Valley Community Foundation addressed the Council regarding ordinance enforcement in the community. Issues that needed to be enforced included RV parking, non-running vehicles, garbage, and junk. She suggested a campaign to get people excited about beautifying New Meadows. She also suggested a task force that could help complete the groundwork for such a project. She will get together a list of names of those willing to help. The subject will be addressed again in the spring.

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD JANUARY 8, 2018 AT 7:00 P.M.  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

**Agenda Item 7 – Information**

Dave Manley addressed the Council regarding sewer charges to his account. Buys supplied a graph from Pipeline Inspection Services showing the water and sewer hookups on his property. Good explained the reason for the charges, stating that the money is helping to maintain infrastructure on those connections. There is wear on them even though they aren't used, and they will eventually need repaired or replaced.

The Council reviewed minutes from the Parks & Recreation Committee and staff reports. Good asked Buys to keep them informed on DC Engineering and the stall on the SCADA equipment. Buys offered to educate new Council Members on the water/wastewater systems.

**Agenda Item 8- Agenda Items for next meeting:**

- Qualls will come up with a job description for a citizen advisory group.
- The February 12<sup>th</sup> City Council meeting will begin at 6pm to interview mayoral candidates.
- Qualls will acquire a sample state wellhead protection ordinance for the Council.
- Dog identification
- RVs / Junk will be worked on at special meeting January 24<sup>th</sup> at 6:00 P.M.
- Land Swap Public Hearing will go on the March agenda

**Agenda Item 9 – Adjourn**

- Council Member Norris moved to adjourn; Council Member Weber seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

Meeting adjourned at 8:50 P.M.

\_\_\_\_\_  
Darbey Edwards, Mayor

ATTEST: \_\_\_\_\_  
Jacob M. Qualls, City Clerk / Treasurer