

CITY OF NEW MEADOWS  
CITY COUNCIL MEETING MINUTES  
JANUARY 9, 2017 AT 7:00 P.M.  
CITY COUNCIL CHAMBERS, 401 VIRGINIA, NEW MEADOWS

**Agenda Item 1 - Roll Call – Welcome – Pledge of Allegiance:**

Present were Council Members Julie Good, Darbey Edwards, Shannon Fairchild and Mayor Tony Koberstein. Brad Steiner was excused from the meeting.

Staff present were Mac Qualls, Angie Mettie and Gregg Tankersley.

Public present were Wes & Dixie Jeffs and Sheila Thomas.

**Agenda Item 2 - Public Input (Decorum):**

There was no public input.

**Agenda Item 3 - Agenda Bills:**

**Agenda Bill 2017-01 – Peddler Ordinance:** The Council discussed additional changes to the Peddler Ordinance, removing religious and political exemptions and adding the option for exemptions approved by the City Council on a case by case basis. School aged children selling various fundraising items would be exempt upon notification to the City. The Council chose to place the items in Section 3 on an application instead of in the ordinance. Good suggested the applicant list his daily route on the application. The Peddler Ordinance was tabled for further editing.

**Agenda Bill 2017-02 – Written Billing Policy:** Council President Good suggested changes to verbiage. Edwards pointed out several vague phrases to make more precise. The Council discussed allowing two catch-up agreements, with the third being referred to the Council. Good also would like to add other customer responsibilities such as what not to flush and not disturbing sewer caps, etc. The Billing Policy was tabled for further editing.

**Agenda Bill 2017-03 – Zoning Ordinance:** The Council had many questions on definitions and whether they matched their usage in the ordinance. Good stated that the purpose of revising the Zoning Ordinance was to make it clean and understandable. The Council chose to meet with the Planning and Zoning Committee February 6, 2017 to get an overview of what was changed in the ordinance and to understand how it was edited. The Zoning Ordinance was tabled, and the Council chose to meet with Planning and Zoning to clarify how the document was edited.

**Agenda Item 4 - Council Discussions:**

An amendment to the agenda was added to authorize the mayor to sign USDA Documents to increase the Land Application Project by \$320,000 (50% Loan – 50% Grant). The good faith reason for this amendment was because USDA sent documents today, January 9, 2017.

- Council President Good moved to discuss and place on the agenda authorization of the mayor to sign USDA Documents to increase the Land Application Project amount; Council Member Edwards seconded the motion. ROLL CALL VOTE: Good – aye, Edwards – aye, Fairchild – aye. Motion carried.

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Greg Tankersley of Crestline Engineers informed the Council on the Contract Award for the Sewer Land Application Construction, which was awarded to Granite Excavation of Cascade. A letter of Contract approval is needed for Granite Excavation.

- Council President Good moved to approve a Letter of Contract Award; Council Member Edwards seconded the motion. Roll Call Vote: Good – aye, Edwards – aye, Fairchild – aye. Motion carried.

Tankersley stated that a letter of interest could be submitted to DEQ to express interest in grants for fiscal year 2018. Money for the water construction project, based on the water master plan may be available. This draft letter must be signed by the Mayor and is due 1/13/17.

- Council President Good moved to approve a Grant Letter of Interest to DEQ; Council Member Edwards seconded the motion. Roll Call Vote: Good – aye, Edwards – aye, Fairchild – aye. Motion carried.

Tankersley shared with the Council that the approved contract award was sent to USDA. They could not award more than was originally approved. If additional funding was secured, a change order could be proposed. USDA prepared another package, which if approved, the Mayor would sign. The new proposal would include a 50% grant and 50% loan, which would give additional money to construct the entire project.

- Council Member Good moved to authorize the Mayor to sign USDA Documents to increase the Land Application Project by \$320,000; Council Member Fairchild seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

The Council chose to have a special meeting to discuss the water rates at the advisement of the auditor after showing deficits in fiscal year 2015/2016. The date for this meeting will be set at the February 13<sup>th</sup> City Council meeting.

**Agenda Item 5 – Mayor’s Appointments:**

With the resignation of Desiree Hines from the Parks and Recreation Committee, several positions were available. Mayor Koberstein proposed Gary Ceres and Sheila Thomas to fill the vacant positions. Sheila Thomas would take the place of Hines, becoming a voting member for Hines’ 3-year position. Due to possible conflict of interest while employed by the City, Gary Ceres would serve as an ad-hoc community member for a one-year term. Mayor Koberstein hoped to have a student from Meadows Valley join the committee soon.

- Council President Good moved to appoint to the Parks and Recreation Committee Sheila Thomas to a 3-year term, replacing Hines, and Gary Ceres to a 1-year term ad-hoc term; Council Member Edwards seconded the motion. Roll Call vote: Good – aye, Edwards – aye, Fairchild – aye. Motion carried.

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**Amended Agenda Item 6 - Industrial Park, January 6, 2017 3pm:**

Mayor Koberstein informed that Council that Willey's Custom Meats is ready for repair of a possible Freon leak. Fairchild stated that she would contact the appropriate maintenance person for this repair.

- Council Member Fairchild moved to repair a Freon leak at Willey's Custom Meats; Edwards seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

**Agenda Item 7 – Communications & Reports:**

Mayor Koberstein gave an update on his office, stating that the air purifier was working great. There was no longer a smell and no negative effects on his health.

The Council discussed snow plowing issues and berms. Fairchild suggested creating a list of people who would help with shoveling and other winter tasks.

Mayor Koberstein reported on a possible fundraiser event July 14 & 15 that the Parks and Recreation Committee is working on.

**Agenda Item 8 – Consent Agenda (approval of all with Single Motion & Roll Call):**

The consent agenda included City Council minutes from December 12, 2016, invoices to date, and December 2016 Financial Reports and Payroll Summary.

- Council President Good moved to approve the consent agenda; Fairchild seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

**Agenda Item 9 – Agenda Items for the next meeting:**

A Road Priority Workshop is scheduled for January 17<sup>th</sup> at 6pm.

Valley County Economic Development Council Executive Director Andrew Mentzer will make a 15-minute presentation on the VCEDC's progress for attracting businesses for Meadows Valley and the region on February 13<sup>th</sup>.

**Agenda Item 10 – Adjourn:**

- Council President Good moved to adjourn the meeting; Council Member Edwards seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried. Meeting adjourned at 9:32 P.M.

/s/ Anthony J Koberstein  
Tony J. Koberstein, Mayor

ATTEST: /s/ Jacob M Qualls  
Jacob M. Qualls, City Clerk / Treasurer