

CITY OF NEW MEADOWS
CITY COUNCIL MEETING MINUTES
FEBRUARY 13, 2017 AT 7:00 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA, NEW MEADOWS

Agenda Item 1 – Roll Call – Welcome – Pledge of Allegiance:

Present were Council Members Julie Good, Darbey Edwards, Shannon Fairchild and Mayor Tony Koberstein.

Staff present were Mac Qualls, Angie Mettie, Gregg Tankersley and Doug Buys.

Public present were James Fields, Crystal Bass, Gina Mencer, Jeff Roff, Pat Kennedy, Becky & Parker Arrien, Brad Steiner, Andrew Mentzer, and Desi & Robert Hines.

Mayor Koberstein opened the meeting at 7:00 P.M. and led the Pledge of Allegiance.

Agenda Item 2 – Public Input (Decorum):

There was no public input.

Agenda Item 3 – Council Discussions:

- Council Member Edwards moved to amend the agenda, adding review of Twiford/Mencer's written request for a reduced amount for January's billing cycle; Fairchild seconded the motion. Roll Call vote: Fairchild – aye, Good – aye, Edwards – aye. Motion carried. [The good faith reason for amending the agenda was that the letter was not received until February 13, 2017.]

Valley County Economic Development Council Executive Director Andrew Mentzer shared their progress and ideas for attracting new businesses to Meadows Valley and the region. Most relevant to Meadows Valley were the community gardens. Online education classes are being developed to help with the possible skills gaps in Adams and Valley county. Grants will help fund this education portal. Other projects included pathways from Meadows Valley to McCall, an apprenticeship program, and a Jr. Achievement program in economics.

The Council discussed the Twiford / Mencer letter, requesting a reduced amount for the large January 2017 utility bill, due to a leak. The Council chose to have Mencer inquire whether these costs could be covered by homeowner's insurance. Late fees will be waived during this process. If not covered by insurance, the Council will revisit the issue at the next meeting.

- Council Member Fairchild moved to table the decision on the Twiford / Mencer billing request until a response is received from the insurance company; Edwards seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

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Agenda Item 4 – Agenda Bills:

Agenda Bill 2017-02 – Written Billing Policy:

Council members discussed current delinquent accounts and how they would be handled with the new billing policy. Good desired the policy to state that catch-up agreements would be available only to those who have experienced circumstances outside of their control. The first catch-up agreement must be approved by the mayor / city clerk. The second agreement would go to the Council.

Community Member Pat Kennedy stated that overall, a delinquent bill remains the responsibility of the property owner. The Council assured him that this policy will help safeguard him from acquiring a large bill, as all accounts not paid in 45 days would be shut off, and that he, as the property owner, would approve or deny any payment agreements. Other grammatical changes were given to Qualls.

- Council President Good moved to approve Agenda Bill 2017-02, the written billing policy / resolution with changes of punctuation and grammatical errors, and with changes to the catch-up plan; Edwards seconded the motion. Roll Call vote: Good – aye, Fairchild – aye, Edwards – aye. Motion carried.

Agenda Bill 2017-05 – Parks & Recreation Resolution:

Qualls stated that new members were added to the Parks and Recreation Committee and that the time of the meeting had changed from 5:30 pm to 6:00 pm. The hour of the meeting was struck from the resolution. Good would like to add the Idaho Code section for removal of appointed officials.

- Council Member Good moved to approve Agenda Bill 2017-05, with the changes; Edwards seconded the motion. Roll Call Vote: Fairchild – aye, Good – aye, Edwards – aye. Motion carried.

Agenda Bill 2017-06 – Notice to Proceed for Sewer Land App Project & Other Documents:

Tankersley gave a summary of progress thus far. The project has been reviewed and approved by USDA. Permission is needed for the Mayor to sign the notice of award and other paperwork to proceed, without having to wait until the next council meeting to obtain permission.

- Council Member Good moved to approve Agenda Bill 2017-06, giving approval for the Mayor to sign the notice of award and any other paperwork for this contract, as long as the amount does not change; Fairchild seconded the motion. Roll Call vote: Fairchild – aye, Good – aye, Edwards – aye. Motion carried.

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Agenda Bill 2017-07 – Park Use for Playground Fundraiser in July

The Council reviewed the letter from Mayor Koberstein outlining the playground fundraiser. Fairchild gave suggestions for food vendor fees. Mayor Koberstein stated that insurance will be covered by the Meadows Valley Community Foundation.

- Council President Good moved to approve Agenda Bill 2017-07, allowing the Parks & Recreation Committee to use the park for a fundraiser July 7th and 8th, 2017; Fairchild seconded the motion. Motion carried.

Agenda Item 5 – Employee Secondary Employment:

The Council discussed secondary employment for Leonard Wallace, per the City’s employee handbook policy. Buys assured the Council that secondary employment is always separate from City work and that all rules and regulations are adhered to at all times. The Council will consider budgeting for gear needed for city works positions next year.

- Council Member Fairchild moved to approve secondary employment for Leonard Wallace; Good seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying aye. Motion carried.

Agenda Item 6 - Communications & Reports:

Mayor Koberstein reported that he has been in contact with the Governor and has an upcoming meeting with the Department of Commerce in order to help with the growth of Meadows Valley.

Koberstein shared the annual incident report with the Council. Koberstein felt that the Sheriff’s department was doing a great job in the Meadows Valley community and are always willing to help.

Agenda Item 7 – Consent Agenda:

The Council discussed the repair bills for Willey’s Meat Market relating to the empty propane tank. These included a bill for propane, a bill from YMC to inspect the heaters, and a plumbing bill to check the pipes after they had frozen. The Council decided that these were the responsibility of Willey’s Meat Market. Council Member Fairchild will contact S. Willey about a possible Freon leak and put her in contact with the repairman. Koberstein stated that Willey’s Meat Market was expecting this bill.

Mayor Koberstein commended Brad Steiner for his time as a Council Member, and with regret, accepted his resignation. Koberstein recognized Steiner for his countless hours with the public works department, his leadership with the Bike-A-Thon, his direction on the Christmas tree lighting, and his help in painting the roadways.

Good noted a change to the January 9th, 2017 minutes, choosing to add the phrase “ad-hoc” to Gary Ceres’ Parks & Recreation 1-year term.

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- Council Member Edwards moved to approve the consent agenda including minutes from January 9, 2017(with changes) and January 17, 2017, invoices to date, financial reports, payroll summary for January 2017, and the resignation of Brad Steiner; Fairchild seconded the motion. Roll Call Vote: Fairchild – aye, Good – aye, Edwards – aye. Motion Carried.

Agenda Item 8 – Items for Next Meeting:

Mayor Koberstein noted that Adams County Road and Bridge Superintendent Kraig Spelman will be at the next meeting to discuss flooding. Good felt that the issue should be solved as soon as possible. Koberstein will work on setting up a special meeting and then going to the commissioners. Tankersley will review notes of possible solutions.

The Council set a special meeting for March 9th at 4pm to review the Zoning Ordinance definitions and the water rates.

The Council chose to add the Peddler Ordinance to next month’s agenda and the issue of flooding of ditches.

Agenda Item 9- Adjourn:

- Council Member Fairchild moved to adjourn; Edwards seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

Meeting adjourned at 9:44 P.M.

 /s/ Anthony J Koberstein
Tony J. Koberstein, Mayor

Attest: /s/ Jacob M Qualls
Jacob M. Qualls, City Clerk / Treasurer