

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD JUNE 12, 2017 AT 7:00 P.M.  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

**Agenda Item 1 – Roll Call – Welcome – Pledge of Allegiance:**

Council Members present were Darbey Edwards, Julie Good, Rob Hines, and Mayor Tony Koberstein. Shannon Fairchild was excused from the meeting.

Staff present were Mac Qualls, Angie Mettie, Doug Buys, Tom Dietz, Gregg Tankersley, and Dick Stubbs.

Public present were Wes and Dixie Jeffs and Sheriff Deputy.

Mayor Koberstein opened the meeting at 7:05 P.M. and led the Pledge of Allegiance.

**Agenda Item 2 – Public Input:**

There was no public input.

**Agenda Item 3 – Public Requests:**

There were no public requests received.

**Agenda Item 4 – Council Discussion:**

The Council discussed code enforcement in the areas of junk, tall weeds & grass, and the possibility of a volunteer code enforcement officer.

Qualls created a written process for managing both junk and weeds. City Attorney Stubbs created a letter to send to properties in violation of the ordinances. Qualls stated that he took pictures of tall grass and weeds, junk vehicles, and junk to include with letters and ordinances sent to residents. Approximately 70 grass & weed letters were sent out. Approximately 15-30 junk letters must be sent certified mail and have not yet been sent.

Ideas were discussed to improve the processes and letters. Good stated that there is no zoning board or board of examiners. She would like this term removed from the letters and replaced with the City Council. The Council felt that both the owner and tenant of a property should receive notifications. Good suggested listing services in the junk letter to help with cleanup, just as services are listed in the weed letter. She also suggested sending responses to concerned citizens so they can see that their requests were heard and acted upon. The issue should be monitored and revisited to make sure that properties have followed through with their responsibility to clean up grass, weeds, and junk.

Concerning a volunteer code enforcement officer, the Council decided that before this issue is considered, a job description should be defined. Qualls will provide a sample job description from McCall for the Council to review.

Stubbs stated that recently there have been many issues regarding dogs. Edwards suggested reviewing the Animal Control Ordinance over the next few meetings.

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD JUNE 12, 2017 AT 7:00 P.M.  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

The Council discussed speeding traffic on both Virginia and side streets. A radar sign was priced at \$5,000-\$6,000. The Sheriff's deputy stated many citations have been issued, especially at the entrances to New Meadows, and on Norris Street and Peterson Memorial. She stated that the blinking speed signs are very effective.

The Council discussed discounts for water / sewer connections for builders who purchase multiple connections at the same time. Good suggested a larger discount for a builder who would pay for all hook-ups at once, and possibly a smaller discount for someone who would like to spread it out over a year. Good will present figures for review at the next meeting.

**Agenda Item 5 – Equipment Purchase:**

The Council discussed the necessary purchase of a power washer to be used for streets and in the water and sewer departments. Buys stated that the cost was approximately \$3500.

- Council President Good moved to use \$1500 from streets M&O and \$1000 from both the water and sewer funds for the purchase of a hot water pressure washer; Council Member Edwards seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried.

**Agenda Item 6 – Land Application Project:**

Gregg Tankersley gave an update on the Land Application Project. He stated that grading is almost complete and pipe work has been started in the field. Buys said that they are on schedule. Tankersley added that Granite will make sure the reclamation is complete and will be aesthetically pleasing to residents.

**Agenda Item 7 – Communications and Reports:**

There were no official guests. Mayor Koberstein stated that the anniversary will be coming up for both Qualls and Buys regarding employee reviews.

Good suggested that a roundtable discussion be held with realtors, developers and local businesses to discuss housing issues and how to remedy the housing problem. A list of contacts was generated. Good will come up with a questionnaire / agenda to review at the next meeting.

Buys reported that the streets have been graded and oiled. Crosswalks may be painted June 22<sup>nd</sup>. Chip sealing for Peterson Memorial will cost approximately \$25,000 and will be part of a grant. A meeting is set for June 14<sup>th</sup> to discuss the Virginia Street Project with ITD.

Qualls asked for approval of overnight travel for Mettie for the AIC Conference June 21-23<sup>rd</sup>. City Council approved this request.

REGULAR CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD JUNE 12, 2017 AT 7:00 P.M.  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

**Agenda Item 8 – Consent Agenda (Approval of all with Single Motion & Roll Call):**

The minutes, financial reports, and pay roll summary were not available. The Consent agenda included invoices to date and an auditor engagement letter from Millington & Zwygart.

- Council President Good moved to approve the consent agenda minus the minutes, financial reports and payroll summary; Council Member Edwards seconded the motion. Roll Call Vote: Edwards – aye, Hines – aye, Good – aye. Motion carried.

**Agenda Item 9 – Items for next meeting:**

The Council planned to meet at City Hall at 6pm before the July 10<sup>th</sup> meeting. From there they will tour the Industrial Park to look at possible RV rental sites.

Fairchild will review the Alcoholic Beverage License Ordinance for changes. Qualls will send copies to the Council for the next meeting.

Qualls will provide samples for a volunteer compliance officer.

Good will provide roundtable discussion questions to review.

The Council would like to review the Animal Control Ordinance.

Qualls and Good will look at grants and possibilities for a speed sign.

The Council and staff were reminded of the Open Meeting Law Workshop June 19, 2017 at 7pm at the Depot Auditorium.

**Agenda Item 10 – Adjourn:**

- Council Member Edwards moved to adjourn; Council Member Hines seconded the motion. Voice vote indicated no opposition to the motion with all members signifying aye. Motion carried. Meeting adjourned at 8:55 p.m.

/s/ Anthony J Koberstein \_\_\_\_\_  
Tony J. Koberstein, Mayor

ATTEST: /s/ Jacob M Qualls \_\_\_\_\_  
Jacob M. Qualls, City Clerk / Treasurer