

CITY OF NEW MEADOWS  
SPECIAL CITY COUNCIL MEETING  
THURSDAY, OCTOBER 23, 2014 AT 5:30PM  
CITY COUNCIL CHAMBERS NEW MEADOWS CITY HALL

**Agenda Item 1) Roll Call, Welcome & Pledge of Allegiance:**

Mayor Koberstein called the meeting to order at 5:29pm. Mayor Tony Koberstein, Council President Julie Good, Council Member Brad Steiner, Council Member Darbey Edwards, and Council Member Shannon Fairchild were present. City Clerk/Treasurer Jacob "Mac" Qualls, Office Assistant Angie Moore, and City Engineer Greg Tankersley were present. Grant Writer / Administrator Kelley Dahlquist from Clearwater Economic Development Association (CEDA) was present. (Sign in sheet attached)

Mayor Koberstein led the Pledge of Allegiance.

**Agenda Item 2) Fair Housing Resolution:**

- a. Discussion / Decision on declaring April as Fair Housing Month by Resolution. (Grant Requirement)

Fair Housing is documentation of activities and actions by the city that compliance is undertaken as outline in the Fair Housing Act of 1968. The actions and activities include:

- o Publicizing the resolution – Upon notice of award of grant funds the adopted resolution will be published in the Star News
- o Posting fair housing information – Post all the housing information on the public boards at City Hall
- o Providing fair housing information – Directing individuals to the public boards and / or handing out specific information
- o Preparing a fair housing assessment – The City works with the Grant Administrator
- o Declare April as Fair Housing month – Simple proclamation to approve at your March council meeting. This will be posted on the city's public information boards.

**Agenda Item 3) Public Hearing – Idaho Community Development Block Grant Application:**

- a. **Open Public Hearing** – Mayor Koberstein opened the Public Hearing at 5:30pm.  
b. **Presentation by Kelly Dahlquist / Clearwater Economic Development Association** – Grant Writer / Administrator

**i. Purpose of the Project & Scope of Work**

Mrs. Dahlquist explained that the purpose of the project was to upgrade the Waste Water System, to meet requirements for your permitting, Reuse Discharge on the property, remove sludge from one of the lagoons that is the project, and do some collection system work.

**ii. Application Process**

Application is due in November and the first cuts will be announced in January 2015.

**iii. Budget & Schedule**

- November 21, 2014 – Application due to the Idaho Department of Commerce
- January 2015 – Applications are reviewed by Economic Advisory Council and invites for addenda's (1<sup>st</sup> cut)
- March – If selected for 1<sup>st</sup> cut addenda's are due
- April – Economic Advisory Council awards grants
- May – Environmental Process completed
- June – Release of funds

Tankersley stated that once all the steps are gone through and the funds are awarded the project will only take a few months to complete.

Council Member Edwards asked if there were any delays expected from the Department of Environmental Quality for the November deadline. Dahlquist stated that the application will go forward no matter what. Council President Good asked what happens if the City of New Meadows application doesn't make the first cut. Dahlquist stated we try again next year.

**iv. Benefits of the Project**

The benefits of the project are to be able to get the permits and to land apply treated sewage. The beneficiaries are the community members.

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**c. Question & Comments from the Public**

Jeff Roff asked if the Fair Housing guidelines will be available to the public. Dahlquist stated that everything is public information. Mr. Roff also asked if the homeowners are protected with this Fair Housing Resolution. Council Member Edwards explained that the Fair Housing Resolution mirrors the Fair Housing Act of 1968.

**d. Close of Public Hearing** – Mayor Koberstein closed the Public Hearing at 5:55pm.

- Council Member Edwards moved to move forward with the application process; Council Member Steiner seconded the motion. Roll Call: Good – Aye, Fairchild – Aye, Steiner – Aye, Edwards – Aye. Motion Carried

**Agenda Item 4) Planning & Zoning Appointment:**

- a. Mayor Koberstein has appointed Jeff Roff to the New Meadows Planning & Zoning Commission and requests confirmation by the council.
- Council Member Steiner moved to appoint Jeff Roff to the New Meadows Planning & Zoning Commission; Council President Good seconded the motion. Roll Call: Good – Aye, Fairchild – Aye, Steiner – Aye, Edwards – Aye. Motion carried

**Agenda Item 5) Adjourn:**

- Council Member Steiner moved to adjourn the meeting; Council Member Edwards seconded the motion. Voice vote indicated no opposition with all Council Members signifying aye. Motion carried

Meeting adjourned at 6:05pm.

OFFICIAL: /s/ Anthony J Koberstein  
Anthony J. Koberstein, Mayor

ATTEST: /s/ Jacob Qualls  
Jacob Qualls, City Clerk

